



VIRTUAL
DECEMBER 2020 IPEC INSTITUTE

FAQS

IPEC remains committed to providing members and non-members with a high-quality professional development program, while also recognizing local, national and global health advisories. To keep people safe and #StopTheSpread, IPEC is transforming the previously scheduled December 2020 IPEC Faculty Development Institute to a unique virtual format.

Below is a collection of answers to the most common questions concerning the online December 2020 IPEC Institute.

I was registered for the in-person IPEC Institute in Washington, D.C. - What do I need to do?

IPEC will be contacting you to confirm your participation via an online form. If you wish to cancel your registration and receive a refund, please indicate your selection on the survey. Please contact smckearney@aacnnursing.org with any questions.

Will the online Institute be priced differently than the in-person program?

Yes, this unique virtual offering will be available at a 40% reduction of the in-person event registration rate. Those that were previously registered, and still plan to participate, will receive a refund for the surplus amount.

What are new features of the virtual Institute?

The IPEC Planning Committee has begun transitioning IPEC programs to online offerings. The program quality is not changing. In fact, the virtual Institute will have brand new features and is being transformed to a unique high-quality longitudinal virtual certificate program.

How will the virtual Institute be structured?

The online program will take place over the span of 4 non-consecutive days for 3-4 hours each day. Participants will view asynchronous online learning modules in addition to attending synchronous sessions that will allow for live interaction with expert speakers and IPEC leaders. All Institute content will be available on-demand following the program. Additionally, participants will be invited to join a virtual community where they will continue to develop their educational projects or curricula,



VIRTUAL
DECEMBER 2020 IPEC INSTITUTE

FAQS

network and receive feedback from colleagues and experts, and have the option to share their work with a global audience.

When will the online Institute take place?

The virtual December 2020 Institute will consist of two phases: 1) interactive virtual **didactic phase I** tentatively planned for December 1, 3, 8 and 10; and an optional 2) interactive virtual **project phase II** when participants/teams work to develop and implement their educational projects and showcase their work through an international virtual presentation.

What is required to obtain a certificate and what value does this bring?

In order to obtain an IPEC certificate, attendees must complete phase I which includes pre- and post- questionnaires, as well as all synchronous and asynchronous activities between December 1-10. We anticipate the full didactic phase to take approximately 20+ hours to complete over the course of 2+ weeks. The optional phase II is additional and the amount of time required is based on the needs of the participants and their own project demands.

The certificate provides faculty across health professions, across the globe, with many advantages including:

- Advances your knowledge and skills in designing, delivering, and continuously improving interprofessional educational programs and curricula for optimal health care;
- Connects you with new communities of colleagues - current program participants, IPEC faculty, and alumni from former Institutes;
- Provides an opportunity to showcase your educational scholarship and learn from colleagues across the globe.

Will the online Institute be recorded?

Yes, the virtual sessions will be recorded and available for registered attendees. However, there will also be live/synchronous Q&A sessions with experts from the recorded modules and active participation is ideal for those portions.



VIRTUAL

DECEMBER 2020 IPEC INSTITUTE

FAQS

Do I need to cancel my hotel reservations?

All hotel reservations made under IPEC's block at the Courtyard by Marriott Washington Downtown/Convention Center can be cancelled automatically without penalty. Please contact the hotel at (202) 589-1800 to confirm your cancellation. This should be completed as soon as possible.

Are you refunding flights?

Registrants are responsible for cancelling their pre-booked airline flights. Please check with the airline for which you made the reservation.

How can I get answers to more questions?

For all general meeting questions, please contact the Shelley McKearney at smckearney@aacnnursing.org or by phone at (202) 463-6930.